

Pennsylvania Trails Advisory Committee

Thursday, January 25, 2018

11:00 am – 2:30 pm

**DCNR Topographic and Geographical Survey
3240 Schoolhouse Road, Middletown, PA 17057**

PTAC Member Attendees: Andy Hamilton, Betsy Aiken, Carl Kelemen, Chris Patterson, Henry Stroud, Jane Sheffield, Jim Foster, Kyle Buchter, Larry Knutson, Lydia Martin, Michael Kuhn, Thomas Baxter, Bill Ritting, Jae Ellison (phone)

DCNR Attendees: Alex MacDonald, Alyssa Wentz, Diane Kripas, Leslie Sarvis, Paula DeVore, Erin Wiley Moyers (phone)

Other Attendees: Brian Hare (PennDOT), Tim Herd (PRPS), Roy Gothie (PennDOT), Morgan Lommele (PeopleForBikes – phone)

Call to Order

- Andy Hamilton welcomed attendees and opened the meeting at 11:00 am.
- Introduction of new members and meeting guests.

Discussion & Approval of 9/26/17 Minutes

- Meeting minutes of 9/26/17 were presented, Jane Sheffield put forth a motion to approve the minutes as presented, second by Betsy Aiken, motion passed.

PennDOT Connects Presentation – Brian Hare

- Brian Hare shared a presentation highlighting the PennDOT Connects program including community engagement, alternative transportation, and economic impact. The goals of the program include better community outreach, innovation of design, and leverage of resources. The opportunity for questions and discussion was offered. It was noted that a main partner who needs better engagement is DEP on all levels of project planning and implementation.

(Is it possible to share the presentation with PTAC Members?)

- PTAC Members viewed a video presentation of PA Secretary of Transportation Leslie Richards explaining the idea of Planning and Engineering 360. The topics included the evaluation of ports, roadways, rail, trails, open space plans, zoning, airports, and autonomous vehicles. Objective to have more effective communication and interaction between planners and engineers for more effective project management.

Vote on Trail of the Year

- Alyssa Wentz led the overview of Trail of the Year. There were ten submissions. The top three decided upon by the Events Subcommittee were Butler-Freeport, Great Allegheny Passage and Forbidden Drive. Highlights of each of the three candidates were presented.
- Andy Hamilton expressed the quality of the candidates this year, Jane Sheffield noted the diversity of the applicants. The committee voted, and Forbidden Drive was selected as the 2018

Trail of the Year. Committee members not in attendance were given the opportunity to submit their vote in advance of the meeting.

Working Lunch & Subcommittee Breakouts

Subcommittee Reports

- Events Committee – Andy Hamilton discussed Trails Month options for September and October. The PTAC voted via show of hands and selected October. The Committee will begin reaching out to State Agencies and partnering organizations to promote October as Trails Month. Ideas were discussed on how to promote the Trails Month for 2018.

- Planning Committee – Henry Stroud provided an overview of the Trail gap evaluation process. A Trail Gap Task Force has been formed to provide recommendations and advice including how is a gap defined and formulate an outreach strategy. The top ten Trail gap concept will be reevaluated ready for 2019 DCNR Grant Round.

- Outreach Committee – Alex MacDonald provided an update on the DCNR forums being planned to help gather feedback to help both DCNR and PTAC make educated and informed decisions that will further Trail development efficiently. The Northeast region may be a good area of focus moving forward.

- Education & Communication – Betsy Aiken provided an overview of the Committee's work on the Annual Trail reports. The template of the reports will be revisited to ensure the information is uniform and contains all relevant information. The need for adequate photos of high quality is necessary to ensure the annual reports may be used both electronically and in print. January 31st is the submission deadline at explorepatrails.com. The Committee also is working on a PTAC manual that will cover all aspects of the group that will be a resource to the Board and DCNR.

Trails Month Vote

- October was selected by the Committee as Trails Month.

BRC Updates

- ExplorePA Trails – With moving towards developing a new website, ExplorePAtrails (BRC) hired a web developer contractor in November 2017. Reece Metzger is our web developer and has been an excellent addition to IT staff in helping move this project forward. ExplorePAtrails currently has a beta site out and it is a public domain (<http://trails.dcnr.beta.pa.gov/>), most of the website is not functional. The current release date for the new website is National Trails Day on June 2, 2018.

- Draft Regulations Status – The Snowmobile and ATV Grants Proposed Rulemaking was published in the PA Bulletin on Jan. 20th. There is a 30-day comment period. Notification of the proposed rulemaking was sent to the DCNR advisory committees, published in the BRC Bulletin (e-newsletter) and posted on BRC's social media sites.

- ATV/S Fall Grant Round – The first fall grant round closed on Dec. 29, 2017. DCNR received seven applications totaling nearly \$735,000. The applications are currently under review by DCNR staff. DCNR is moving quickly on the grant selection process in order to announce the awards so that those not selected can re-apply in the grant round that is currently open (deadline: Apr. 11, 2018).

E-bikes Discussion

Morgan Lommele, E-Bike Campaigns Manager with the PeopleForBikes Coalition, gave a presentation electric bikes. She discussed the different classes of e-bikes, the benefits, who rides

them, and the market for them. Ms. Lommele shared the federal e-bike regulations and various state regulations. She also gave information on Pennsylvania e-bike laws.

Other Business

- Kyle Buchter reported that progress is still being made on the property in eastern PA as a public recreational destination. Opportunities being discussed include trails (motorized and non-motorized), camping, ATV and snowmobiling, access to historic features and limited access to active mine sites. Kyle will continue to keep the committee updated.
- Roy Gothie, PennDOT, stated that they have started updates to the Statewide Bicycle / Ped Plan. A survey will be included. They also now have a bicycle planning and development webpage.
- Diane Kripas, DCNR, informed the committee that this year is the 25th anniversary of the Keystone Fund, which is the primary source of funding for the C2P2 Grant Program. However, our dedicated funding continues to be under legislative scrutiny. We ask that our partners stay engaged and continue to promote and support the projects that the Keystone funds provide for PA citizens. Jim Foster added that he attended the hearing earlier in the day and was happy to hear that there is some legislative support on both sides, but he agreed that folks need to stay engaged. Alex MacDonald reminded the committee that they cannot do anything formally as a committee, but that individually they could encourage legislative support.
- 2018 Meeting Dates:
 - April 5 – Webinar
 - June 5-6 – North Central Region
 - September TBD
 - December TBD

Adjourn

Andy Hamilton called the meeting closed at 2:45 pm.

Submitted by: Tom Baxter

Pennsylvania Trails Advisory Committee
WebEx Webinar
Thursday, April 5, 2018
1:30 - 3:00 pm

PTAC Participants: Andy Hamilton, Betsy Aiken, Carl Kelemen, Chris Patterson, Gwen Wills, Henry Stroud, Jae Ellison, Jane Sheffield, Jeremy Wimpey, Jim Foster, Jim Laird, Kyle Butcher, Lydia Martin, Michael White, Thomas Baxter, Todd Peifer, Bill Ritting

PA DCNR Participants: Leslie Sarvis, Chris Novak, Alyssa Wentz, Alex MacDonald, Tyler Semder, Erin Wiley Moyers, Jake Newton

Other Participants: Tim Herd, PRPS

1:30 pm Roll Call - Leslie Sarvis

1:35 pm Trails Month - Chris Novak, DCNR Communications Director, led a discussion on Trails Month, selected as September, including highlighting why the month was selected to avoid saturating the

market with other important Trail related months and or events. The overarching goals are to highlight the economic impact of Trails and introduce new folks to Trails. Andy Hamilton and Alex MacDonald led a discussion on data collection on Trails economic impact, how it has been collected in the past, and how the information and model will be configured in the future. The ExplorePAtrails webpage will help with messaging and social media as a way to drive traffic for one stop shopping for Trails promotion and information. There is an agreement through DCNR to run tv and radio promotions through several stations, funds have been appropriated. Todd Peifer reminded the committee that motorized use of Trails should be included in the marketing and promotion efforts in order to be all encompassing of all user types. Andy Hamilton reminded the committee to offer any help possible to promote Trails Month.

1:55 pm Round 24 Applications Review Instructions - Leslie Sarvis gave a background on the evaluation process, why PTAC was created, and their task to review applications. Each committee member is responsible to review approximately 8-12 applications. The application due date for this round is Wednesday, April 11th, 2018. Instructions, forms, and the applications that each member are to review will arrive shortly after the round closing. As a reminder, the review process is online through the DCNR portal. Leslie Sarvis provided an example on the review process.

2:10 pm DCNR Updates - Alyssa Wentz and Alex MacDonald

- Trail of the Year Event overview was given by Alyssa Wentz. The event will be Friday, May 18 at 11am. A flyer for Trail of Year selected for 2018 will be circulated which contains dates for the celebration.
- ExplorePAtrails update - Alyssa Wentz reviewed the updates to the interactive webpage which is scheduled to go live this June 2018.
- Pashek Study - Alex MacDonald gave an update on the State-wide ATV study. The study included potential sites for Trails and/or parks which will include recommendations on which projects are potential projects. Once the study is complete, it will be distributed to committee members.

2:25 pm Gaps Update - Henry Stroud provided a gap update. A trail gap task force has been meeting monthly since January. The task force is focusing on a working definition of a gap, who is responsible, and what are the steps needed to move these towards criteria to determine Trail gaps and the top ten gaps. Potentials will be circulated to the Committee for review and comment, focusing on the major red flags or concerns. Once the definition of a gap is complete, the next step will be to define how to collect the data, and finally how to prioritize.

2:35 pm Subcommittee Updates - Subcommittee Chairs

- Planning – See “Gaps Update” for subcommittee report.
- Events – Andy Hamilton stated that the subcommittee will be moving forward with Trails Month event and activities planning. The subcommittee will work with DCNR Communications staff and will plan to meet/conference call regularly. Alyssa will be the DCNR liaison. Please forward ideas for events and activities to Alyssa.
- Education and Communication – Leslie reported that DCNR has been working with PALTA on the Annual Report. We expect to have a draft report towards the end of the month and after the PALTA Conference next week. Leslie will work with Betsy to set up a conference call in May.
- Outreach – Alex is scheduling a conference call in May. Lydia Martin has indicated that she can host a forum in the Lancaster area later in the year. This subcommittee still needs a lead person. Please let Alex know if you are interested in leading or co-leading the subcommittee.

2:50 pm Other Business – Andy would like to see the e-bikes discussion continue at the June meeting.

The next meeting June 5 - 6, 2018 Williamsport, PA. Leslie will be sending more information about hotel, meeting location, etc. once the details are confirmed.

Webinar adjourned at 3:00pm.

Submitted by Tom Baxter.

Pennsylvania Trails Advisory Committee
Wednesday, June 13, 2018

Williamsport Trade & Transit Center, Ross Room
100 W. 3rd Street, Williamsport, PA 17701

PTAC Participants – Kyle Buchter, Chris Patterson, Tom Baxter, Henry Stroud, Lydia Martin, Jane Sheffield, Andy Hamilton, Jim Laird, Bill Ritting

PA DCNR Participants – Leslie Sarvis, Diane Kripas, Tyler Semder, Alyssa Wentz, Paula DeVore (Parks), Tom Hanes (Forestry)

Other Participants – Jackie Koons-Felion (PennDOT), Mark Murawski (Lycoming County Planning Comm.), John Lavelle (Lycoming County Planning Comm.), Nicole Faraguna (PALTA)

Andy called the meeting to order at 12:15 pm, welcoming PA Trails Advisory Committee Members (PTAC), PA Department of Conservation and Natural Resources (DCNR), and other participants.

Meeting Minutes from January 25, 2018 and April, 5, 2018 were tabled due to lack of quorum.

Andy commented on the upcoming Trail of the Year. The winner for 2018 is Forbidden Drive in Wissahickon Valley Park, Philadelphia. Gathering is set for June 21, 2018, 11:00 am for the Trail of the Year celebration.

PA Trail Month is set annually for September. Alyssa Wentz with DCNR is preparing materials which will be shared State-wide within several days. This will celebrate the first Trail Month for PA. Andy noted that the State has over 11,000 miles of Trail and there are many opportunities to get out and explore.

Subcommittee Reports:

Jane provided an update on the Education and Communication Subcommittee. She highlighted changes to the submission form that the subcommittee is working on for the Trail Annual Report. Submissions are welcome and encouraged to include high resolution images. The Subcommittee hopes to create a format to make the process easier for all Trail groups, municipalities, and other entities. She also noted the progress made on the Trail Advisory Committee Manual. The manual will help guide member of PTAC in their roles and responsibility.

Outreach Subcommittee - Lydia Martin is working on setting an upcoming public forum and proposed Saturday March 23, 2019. An outreach meeting, tentative hike for the fall is being sought for September,

2019. PALTA and Penn Trails are working on a workshop with a date of September, 14-15, 2019. The workshop will offer education as well as hands-on trail building, additional details to follow.

Henry discussed the Planning Committee updates including the Trail Gap definition. The definition will allow DCNR to define and elevate top priorities especially the top ten.

E-bikes Guidance in DCNR Forests and Parks

E-Bikes Guidance in DCNR Forest and Parks was led by Paula DeVore and Tom Hanes. They discussed current state trail guidelines following: less than 750 Watts, working pedals, max 25 mph, able to be self-propelled. Paula noted the Federal definition differs as the max speed for the bike is 20 mph. This definition also covers tricycles and only on trail not for roads. Andy mentioned in 2019 there will be classifications put forth by the Federal Government to provide tighter definition for manufacturers and users. 11 percent of bike sales are currently e-bikes, there has been a high increase in mountain e-bikes. Tom discussed how long the discussion has been moving forward starting in 2014 through the PA Department Forestry. 2015 draft guidelines were developed and circulated internally until Internal Recreation Committee decided in 2016 finalize policy, snagging the process on enforcement. Tom circulated a one-pager from the Bureau of Forestry Guidelines for e-bikes. Examples of organizations and entities that have approved policy include Allegheny Trail Alliance, Erie to Pittsburgh Trail Alliance, Friends of the Riverfront. Enforcement and education will be a challenge moving forward once regulations are approved universally. Also, where the e-bikes are permitted to be used may be difficult do to multiple ownership of trails. Diane mentioned that trail developers should start seeing the trend and begin planning for e-bikes. Andy asked if it's possible to have finalized guidelines so DCNR may be able to post and educate users. Andy suggested reaching out to People for Bikes to continue the discussion. Andy created an ad hoc sub-committee to continue the process: Andy Hamilton, Henry Stroud, Nicole Faraguna, Morgan Lommele. Potential resource for guidance:

<https://gaptrail.org/news/michigan-becomes-7th-state-to-adopt-model-e-bike-classification>

Trail Maintenance in DCNR Forests and Parks. Tom provided the DCNR Trail Assessment Form which is utilized to assess the condition and potential needs for particular section of Trail. The form can be utilized by a wide range or individuals to highlight conditions and potential need for specific maintenance. Usage of the form varies district by district and at this time is very useful for case by case maintenance on larger maintenance issues.

Bureau Recreation Conservation Updates

Leslie discussed the ATV and Snowmobile regulations are being packaged into final form for review. It is anticipated that the process will be completed by October 31st.

The Trails Annual Report is underway. The final format will be electronic and online. Nicole mentioned there is a lot of interest and dozens of stories submitted and that a template for submissions would be good. Jane asked if Nicole would be willing to join the sub-committee's conference calls to help draft a submission fom/template.

Alyssa discussed ExplorePAtrails which will be rolled out by the end of June 2018. Features include search options including name of trail, usage type, location, and others features. The webpage will include calendar of events and promote the trail of the Year. Future additions will include a geo registered feature for locations.

Diane explained the roll out of Trail Gap 3.0 which will highlight trail gaps. The information will be presented to PTAC and shortly thereafter to the Secretary of DCNR. Two of the top ten gaps will be closed within several months, leaving the opening for two candidates. Diane stressed the need for transparency and the participation of PTAC for selecting the gaps. Diane reviewed the draft trail gap definition. The trail committee has been largely focused on non-motorized land based Trails, next steps will look at water trails and motorized trails.

Trail Maintenance in Lycoming County and Riverwalk Gap Mark Murawski, Transportation Supervisor

Mr. Murawski presented the development of the Susquehanna Riverwalk. Highlights included the usage of the trail, art, interpretation, and construction. The bike tour scheduled for later in the day took riders to see portions of the gap in the Trail. Additional property and easements will need to be secured as the project moves forward to completion. Estimated construction is set for 2021 pending funding.

New/Other Business

Andy called the meeting adjourned at 3:45 pm.

Walk/Bicycle Ride on Riverwalk Trail and Dinner

Pennsylvania Trails Advisory Committee

Thursday, June 14, 2018

**Genetti Hotel, Terrace Room
200 W. 4th Street, Williamsport, PA 17701**

Andy called the meeting to order at 8:35 am and welcomed everyone.

PTAC Participants – Kyle Buchter, Lydia Martin, Tom Baxter, Andy Hamilton, Gwen Wills, Henry Stroud, Chris Patterson, Bill Ritting, Jim Laird, Jane Sheffield

PA DCNR Participants – Leslie Sarvis, Tyler Semder, Alyssa Wentz, Paula DeVore (Parks)

Andy discussed the importance of having a quorum in order to be in compliance. He noted quorum is at least 50 percent of active members. The vote for today's meeting is able to be taken due to resignation of two individuals. Committee is currently 18, 9 needed to vote.

A motion was put forth by Jane to change the PTAC bylaws to allow to be able to approve meeting minutes via email electronic vote. Ten business days will be the response limit time; if no response is given by individuals, the response will be considered a yes vote, seconded by Gwen, motion passed.

Motion to approve both Meeting Minutes from January 25 and April 15, 2017 was put forth by Kyle, seconded by Henry, motion passed.

Leslie led a discussion of the 69 submitted Round 24 Trail Applications. Several projects were moved to a different project type including Community Parks or Rivers Applications. It was noted that committee members had previously submitted individual reviews and comments on the applications.

Andy explained the process of review of each application gave a time frame for discussion and expected outcomes. The application summary sheet was provided to all participants, the Committee discussed each application while viewing a location map. Each application was read aloud, reviewers were encouraged to provide comments to DCNR.

DCNR recorded all comments, offered additional commentary/insight, and noted the discussions for further internal review.

Andy called the meeting adjourned at 11:45am

Submitted by: Tom Baxter, Secretary

Pennsylvania Trails Advisory Committee

October 1, 2018

1:00pm – 2:00pm

Artsquest Center at SteelStacks

101 Founders Way

Bethlehem, PA 18015

PTAC Participants: Betsy Aiken, Gwen Wills, Carl Kelemen, Andy Hamilton, Henry Stroud, Tom Baxter, Jane Sheffield, Bill Ritting, Jim Laird, Kyle Buchter, Mike Kuhn (via phone)

PA DCNR Participants: Leslie Sarvis, Alex MacDonald, Tyler Semder, Alyssa Wentz, Diane Kripas, Sec. Cindy Dunn, Paula DeVore, Jean Lynch

Other participants: Jackie Koons-Felion, PennDOT (via phone)

Andy Hamilton called the meeting to order at 1:10 pm by welcoming DCNR staff and members of the PTAC.

Motion put forth by Jane Sheffield to approve June 13th and 14th PTAC Meeting Minutes, seconded by Henry Stroud, motion passed with two abstains.

BRC Updates

- ExplorePAtrails new webpage is launched. PTAC members are encouraged to check the functionality of the site.
- Fall ATV and Snowmobile Grant Round has closed. The motorized members of the PTAC will review the applications.
- There will be seven openings on the PTAC. The deadline for applications is October 31st. Andy stressed the need for geographic diversity throughout the Commonwealth. Applications are available on DCNR webpage.
- Trail of the Year nomination period is underway. The deadline for nominations is November 16th. Nomination forms can be found on DCNR webpage.
- Annual Report submissions deadline is December 14th. The Education and Communication Subcommittee prepared a submission form that can be found on the DCNR webpage.

- Trail Gaps Update by DCNR. The new gap definition is: “An existing land-based trail which is recognized as a major or regionally significant greenway that has a missing segment(s) of no more than five miles and is identified in an official planning document.” The new criteria became effective in the summer, and DCNR is currently gathering new gap data based on the new criteria. DCNR will send a document with the new gap definition and criteria to the Committee. The Committee will discuss the Top 10 trail gaps including ranking in partnership with DCNR.
- DCNR/DEP trails permitting training is under discussion specifically to address concerns with Chapter 102 and 105. A training schedule is being developed and more should be known by the end of 2018.

DCNR Secretary Cindy Dunn joined the group to discuss the economic importance of Trails. She stressed the funds available, 1/2 of 1 percent, that goes to DCNR in PA. There is a very high return on that investment. There is also a challenge to maintain these assets so they are free and open to everyone. Another component to consider is relating to everyone why this investment is important. Sec. Dunn thanked all members of PTAC and in particular the members who are rolling off the committee this year. She said it's a great sign of a healthy committee to have term limits with the opportunity for talented folks to roll on.

E-Bikes Discussion

Andy Hamilton explained the various guidelines and classifications of e-bikes that currently exist. The Department of Transportation currently is reviewing new guidelines for a policy. PA is currently lacking a policy on Trails off of State Land. Andy Hamilton requested the PTAC explore and package a draft e-bike policy for DCNR to take to the State. Forestry and State Parks both have guidelines. Gwen Wills put forth a motion to have PTAC work with DCNR to develop language and work toward a potential policy on e-bikes. Seconded by Henry Stroud, motion passed.

Trails Month Wrap-up/Debriefing

There were approximately 40 events posted on the DCNR Events Calendar. DCNR will send additional follow-up details soon.

Next PTAC Meeting will be a webinar in mid-December. Leslie will send a Doodle poll to the committee to determine the best available date.

Andy Hamilton called the meeting adjourned at 2:05 pm

Submitted by Tom Baxter, Secretary

Pennsylvania Trails Advisory Committee

December 11, 2018

Webex Webinar

1:30pm – 3:00pm

PTAC Participants: Andy Hamilton, Betsy Aiken, Carl Kelemen, Chris Patterson, Gwen Wills, Henry Stroud, Jane Sheffield, John Confer, Kyle Buchter, Larry Knutson, Lydia Martin, Tom Baxter, Bill Ritting

PA DCNR Participants: Leslie Sarvis (BRC), Alex MacDonald (BRC), Diane Kripas (BRC), Tyler Semder (BRC), Alyssa Wentz (BRC), Lori Yeich (BRC), Erin Wiley Moyers (BRC), Paula DeVore (Bur. State Parks), Tom Hanes (Bur. Forestry)

Other participants: Tim Herd (PRPS), Nicole Faraguna (PALTA)

Andy Hamilton called the meeting to order and Leslie Sarvis conducted roll call.

The Oct. 1 Meeting Minutes were approved with no changes.

2019 Trail of the Year Summary and Vote

Alyssa Wentz stated that 10 Trail of the Year nominations were received, and the Events Subcommittee selected the top three nominations: Butler-Freeport Community Trail, Easton Arts & Heritage Trail and the Mid State Trail. The committee voted online through Webex, and the winning trail was announced at the end of the meeting. The Mid State Trail is the 2019 Trail of the Year.

E-Bikes Update

Andy Hamilton reported that the ad hoc group reviewed the e-bikes guidance documents from the DCNR Parks and Forestry bureaus. Since the guidance documents are very similar, the ad hoc subcommittee drafted a letter to submit to the Parks Bureau suggesting that the guidance documents use the same language for consistency. Paula DeVore said that Parks is working on updating their e-bikes guidance document. They have engaged PennDOT in this process, particularly in regards to defining the different e-bike classifications. The Parks Bureau will also work with Forestry to ensure consistency with the documents. The letter will be tabled for now, and the ad hoc will continue to stay engaged in the process.

Gaps Update

Alyssa Wentz reported that the Trail Gap process is still accepting submissions. They are due by the end of the day on January 31st, 2018. With the Trails Advisory Committee's help, we will be reaching out to the Planning subcommittee to help decide on DCNR's next Top 10 Trail Gaps. However, with many in the running, we then want to take the final vote to the whole committee. Contact Alyssa Wentz or Henry Stroud for more information.

Public Forum scheduled for 2019

Lydia Martin announced that a public forum has been scheduled for Saturday, March 16, 2019 at Columbia Crossing in Columbia, PA from 9am – 11am. It is a free event, but people will need to register. She is working on a flyer to be shared once the details are in place. She will work with DCNR staff and the Outreach Subcommittee on the agenda and facilitation format.

Announcements

Leslie Sarvis made several announcements for the committee:

- The officers for 2019 are: Henry Stroud (Chair), Kyle Buchter (Vice Chair) and Betsy Aiken (Secretary)
- DCNR is reviewing resumes for the seven openings on the committee. Thirty resumes were received, indicating a good deal of interest in the committee. The new members will be selected by Dec. 15, and they will be notified by a letter from the Secretary.
- The 2019 meeting schedule will be finalized in January and will be sent to all committee members so they can get the meeting dates on their calendars. The general dates are expected

to be: early March, early June, mid-September (coinciding with GWT Summit), and mid-December (webinar).

- The deadline for the Trails Annual Report submissions is Friday, Dec. 14. Only a handful of submissions have been received so far, so it is likely the deadline will be extended. Please reach out to your trails partners, share the new submission form, and encourage them to submit.
- The 2019 Greenways & Trails Summit is Sept. 22-24 in Shippensburg. Mobile workshop proposals are being accepted now, and proposals for sessions will be accepted in early 2019.

New Business

None

Agenda Topics for 2019

The committee was asked to think about agenda topics for 2019. Ideas included continuing the e-bikes discussion; locations for public forums in 2019; and maintenance for trail managers.

Farewell to Outgoing Committee Members and Officers

DCNR staff thanked the outgoing members and officers for their years of service and their efforts and involvement on the committee. DCNR shared a “Happy Trails” slide show while staff and members shared farewells. The outgoing members and their years of service on the committee are:

Andy Hamilton, Chair (7 years)

Jae Ellison (2 years)

Jane Sheffield, Vice Chair (7 years)

Jim Foster (10 years)

Larry Knutson (7 years)

Michael White (5 years)

Tom Baxter, Secretary (13 years)

Andy Hamilton adjourned the meeting at 3:00pm.

Submitted by Leslie Sarvis, DCNR