9:30 am – 10:30 am – GENERAL SESSION
- General Grant Program Information
- Criteria Questions
- Summary & General Questions

10:30 am – 10:45 am – BREAK

10:45 am – 11:20 am – BREAK-OUT SESSION

11:25 am – 12:00 pm – BREAK-OUT SESSION
- Specific Ready-to-Go Requirements
- In-Depth Questions About Your Project
DCNR Grants

There are 349 awards of grants available through the Bureau of Recreation and Conservation of the Department of Conservation and Natural Resources. BRC grant awards are funded through federal, state, and private non-profit programs. For more information on the grants available, please visit www.dcnr.state.pa.us.

Funding for Grants

BRC administers the CAFS program which provides federal funding for local and regional conservation and recreation projects. Grants are available to non-profit organizations, municipalities, and state agencies. The Bureau of Recreation and Conservation (BRC) manages the CAFS program.

How to Get Help

Contact the Department of Conservation and Natural Resources via Regional Offices or the Bureau of Recreation and Conservation Mission.

TO BE A LEADER IN...

Protecting the Commonwealth’s Natural & Heritage Resources

Providing Recreational Opportunities for All to Enjoy

Advancing the Greening of Pennsylvania

Mission: To be a leader in implementing natural resource stewardship programs for the benefit of Pennsylvania by achieving the following:

1. Providing recreational opportunities for all to enjoy
2. Protecting the Commonwealth’s natural and heritage resources
3. Advancing the greening of Pennsylvania
BUREAU OF RECREATION AND CONSERVATION MISSION

HOW DO WE DO THAT...

DCNR Grants

There are various types of grants available from the Bureau of Recreation and Conservation of the Department of Conservation and Natural Resources. DCNR through its Community Conservation and Recreation (CCR) Program seeks to foster local entities and community partnerships to provide opportunities for outdoor recreation, environmental education, and conservation education. This program supports projects that enhance natural resources, community development, and economic development. For additional information on the grants offered by DCNR, please visit www.1870.pa.gov.

How to Get Help

Contact the DCNR Office of Communications at 717-237-6150 or through email at info@dcnr.state.pa.us.

Funding for Grants

BCR administers the CCR program which includes multiple funding mechanisms. Funding opportunities include the Keystone Recreation, Park, and Conservation Fund (KRP) which provides grants for recreation and conservation projects, land acquisition, and environmental education programs.

PENN GRANTS 2015-16

This program is funded by the Commonwealth of Pennsylvania through the DCNR Office of Community Recreation and Conservation Planning, Office of Forest and Water Programs, and the Bureau of Recreation and Conservation. Additional funds are provided by the Pennsylvania Department of Environmental Protection and the Pennsylvania Department of Transportation.
NEW Grants Customer Service Portal

- New for all 2019 grants and beyond
- Improved customer service for you
  - Realtime status of payments
  - Document submissions
  - Submit progress reports
  - Request amendments and/or payments
  - View grant agreements
  - Access important resource documents
As Well As:

- Federal Recreational Trails Program
- PA Snowmobile Restricted Account
- PA ATV Restricted Account
2020 PRIORITIES

Community Parks & Recreation
- Planning and Development Projects that Focus on Accessibility and Rehabilitation of Existing Parks

Land Conservation/Watershed Protection
- Protect Critical Habitat, Forested Watersheds, & Riparian Corridors
- Create Critical Connections Between Public or Conservation Lands

Watershed Restoration/Rivers Implementation
- Enhance Public Access to Pennsylvania Watersheds
- Improve Pennsylvania Watersheds
- Riparian Forested Buffers

Trails
- Closing Priority Trail Gaps
- Rehabilitating or Upgrading Existing Trails
ELIGIBLE PROJECT TYPES
COMMUNITY RECREATION AND CONSERVATION PLANNING

- Assists Applicants in Creating a Solid Plan with Strong Public Input to Guide Future Investments

- Common Types of Plans:
  - Comprehensive Recreation, Park, and Open Space Plan
  - Master Site Development Plan
  - Land Conservation and Stewardship Plan
  - Swimming Pool Complex Feasibility Study
  - Indoor Recreation Facility Feasibility Study
Land Acquisition and Conservation

- Assists Applicant in Securing Land to Be Used as:
  - Critical Habitat Areas and/or Natural Areas
  - Park and Recreation Areas
  - Greenways and Open Space

- Land Can Be Secured Through Fee-Simple Acquisition or Easements
Three Different Trail Opportunities
- Motorized
- Non-Motorized
- ATV & Snowmobile

Project Types Included Are:
- Planning
- Acquisition
- Development
- Equipment Purchase
- Educational Programs

ATV & Snowmobile Trail Projects Have Two Grant Rounds per Year – Spring & Fall
DEVELOPMENT: PARK REHABILITATION AND DEVELOPMENT- (PRD)

- Includes Rehabilitation and Development Projects
  - Playgrounds
  - Skate Parks
  - Sports Fields/Courts/Rinks
  - Swimming Pools & Splash Pads
  - Pavilions and Comfort Stations
  - Indoor Recreational Facilities

Park Rehabilitation and Development

- Priority Projects include: Park Rehabilitation & ADA Accessibility
- Average Grant Requests range from $100,000 - $250,000
- Total Project Costs range from $200,000 - $500,000
- 50/50 Match Requirement
DEVELOPMENT: SMALL COMMUNITY - (SC)

- Municipalities with population of 5,000 or less
- Primary focus is the rehabilitation and/or new development of basic outdoor recreation and park facilities
- Priority Projects - Playground and Pavilions to include ADA Accessibility
- Grant Request Minimum is $50,000; Maximum is $70,000
- Total Project Costs cannot exceed $110,000
- Minimum of $10,000 is earmarked for Professional Service Fees
- Eligible Municipalities are strongly encouraged to request the maximum grant amount
STATE AND REGIONAL PARTNERSHIPS

- Statewide and Regional Initiatives
  - Convening, Education, and Training Activities
  - Special Purpose Planning
  - Implementation Projects
  - Mini-Grants

- Local Capacity Building
  - Peer
  - Circuit Rider

State & Regional Partnerships Webinar
Wednesday, February 19th @ 10am – 11:30am
RIPARIAN FORESTED BUFFERS

- Grants to install riparian forest buffers along waterways. Eligible project costs include:
  - Landowner Outreach
  - Buffer Design
  - Site Preparation & Buffer Installation
  - Plant Materials & Tree Shelters
  - Post-Planting Establishment (Approx. 3 years)
Rivers program funding supports water-based outdoor recreation & water resource conservation projects including:

- River Conservation Planning
- Water Trail Enhancement
- Stream Bank Stabilization
- Habitat Improvement
- Public Access Development
  - Fishing & Boating Facilities
  - Viewshed Access
- Riparian Buffer Installation
This Checklist is to be used by the applicant to ensure the Development Project is “Ready-To-Go”. The items below need to be addressed, included and/or uploaded in the application. It will be used by DCNR in the grant application evaluation process. Only projects that are Ready-To-Go will be given consideration for grant awards. If you have questions regarding this Checklist, please contact your DCNR Regional Advisor.

- Ready-to-Go Status is worth 15 points. It is essential to provide high quality, well-defined and/or detailed information for these items.

<table>
<thead>
<tr>
<th>Yes</th>
<th>Contacted Regional Advisor</th>
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<tr>
<td></td>
<td>Eligible Applicant</td>
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<td></td>
<td>Appropriate Applicant</td>
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<td>Eligible project</td>
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<td></td>
<td>Applicant owns project site or controls through a lease (minimum 25 years)</td>
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<td>Project site is open to the public</td>
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<td>Property has no known environmental hazards</td>
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<td>Match secured</td>
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<td></td>
<td>Letters of match commitment from entities other than applicant uploaded</td>
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<tr>
<td></td>
<td>Detailed list of eligible cash match and non-cash match included</td>
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<tr>
<td></td>
<td>Site Development Drawing(s) by a licensed design professional (consistent with Site Development Drawing(s) Checklist) uploaded</td>
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<tr>
<td></td>
<td>Realistic, accurate and detailed cost estimate/budget included</td>
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<tr>
<td></td>
<td>Clear, concise and detailed scope of work included</td>
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<tr>
<td></td>
<td>PAZ receipt uploaded</td>
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<tr>
<td></td>
<td>Accurate project site location map(s) uploaded</td>
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<td></td>
<td>County/Municipal Notification Letter(s) uploaded</td>
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</tbody>
</table>

Reviewed the sample development project timeline at the following link:
and agree that the project can be completed within 3 years from date of grant award (design, permits, construction, and final site inspection).

Copy of lease or easement upload (if applicable)

If land donation is part of the match: Upload a Full Appraisal Report by a state certified General Real Estate Appraiser for the land defined in the project scope and any donated parcels. Appraisal to be ordered by and prepared for the applicant. Review detailed appraisal requirements and handed at the following link:

If land donation is part of the match: Complete the Public Value and Use section of the application, include details of the public access and value, and certify that the public access provisions have been discussed with the landowner.

Property completed Resolution Page uploaded
Rehabilitation and further development of Twin Lakes County Park, Unity Township, Westmoreland County. Work to include construction of new parking area; comfort station; on-lot septic system; rain gardens; installation of playground equipment with required safety surfacing; ADA access; landscaping, project acknowledgement sign and related site improvements.
ELIGIBLE APPLICANTS

- Municipalities
- Municipal Agencies
  - Council of Governments, Municipal Authorities, Intergovernmental Commissions
- Non-Profit Organizations
  - Appropriate/Authorized Organization
- Pre-Qualified Land Trusts
- For-Profit Enterprises

www.dcnr.pa.gov
MATCHING FUNDS

- Most Projects Require 50/50 Match ($ for $)
- **SECURED** Matching Funds with Letters of Commitment
- Match Is Not Eligible if Spent Before Grant Agreement Period

**CASH**
- MOST Federal Funds
- SOME State Funds
- MOST Local Funds
- MOST Private Funds

**NON-CASH**
- In-House Labor
- Equipment Use
- Donations (Goods & Services)
- Volunteers

www.dcnr.pa.gov
PNDI RECEIPT

- PA Natural Heritage Program: Pennsylvania Conservation Explorer Web-Based Tool
- Required for Most Projects (Few Exceptions)
- PNDI Environmental Review – Only Report Accepted
  - $40 Fee (Fee Waived for Municipalities)
- Good for 2 Years
- Potential Impacts **DO NOT** Need to Be Addressed at Time of Application

Eastern Spadefoot Toad (Endangered)
GRANT CRITERIA QUESTIONS
1) Briefly describe your project needs, benefits, and urgencies and how they will be addressed through your proposed scope of work.

**Needs**
- Why is your project needed?
- How was your project identified?
  - Public process, planning effort, etc.

**Benefits**
- Describe how your project will benefit your community or organization.
- What will be the outcome when your project is complete?

**Urgencies**
- Explain and detail any urgencies facing your project, such as:
  - A safety hazard
  - Threat of development
  - Opportunities to leverage other funding
Green and Sustainable Community Parks webpage:

- How can I “green up” my project?
- Plant Native Trees
- What are some examples of parks that utilize green infrastructure?
- Great resource for our “greening” application criteria question
- Interactive website: Sustainable Park Design Model
1. Rain Garden
   a. A rain garden for the pavilion can be found on the site development drawing labeled RG-1.
   b. Materials and labor for the rain garden can be found on line items 8 & 9 in the detailed budget.

2. LED Lighting
   a. LED lighting can be found on the site development drawing labeled LED 1 through LED 7.
   b. Costs associated with the LED lighting can be found in line item 6, 7, and 19 in the detailed budget.

3. Recycled Materials
   a. According to the manufacturer’s layout (attachment), the manufacturer confirms all play equipment has been made with 60% recycled plastic.
   b. Play equipment and required ADA safety surface can be found in line items 1 & 5 in the detailed budget.
DCNR Funded Projects Must Be Designed and Constructed to Meet or Exceed the 2010 ADA Standards for Accessible Design

- Design Consultant Should Be Familiar with Current ADA Design Standards

Questions:
  - (email) info@access-board.gov
  - (phone) 1-800-872-2253
  - (web) www.access-board.gov
The Department requires all grant applicants to comply with the 2010 ADA Standards for Accessible Design. Specifically, please describe how your project will comply with the 2010 ADA Standards for Accessible Design. You should reference where these accessible accommodations can be found in the project budget, scope of work, and/or site plan (as applicable).
1. ADA Parking Space
   a. Two ADA parking spaces can be found on the site development drawing labeled P-1.
   b. Paving and striping of the ADA parking spaces can be found on line items 2 & 4 in the detailed budget.

2. ADA Accessible Pathway
   a. ADA accessible pathways can be found on the site development drawing labeled W-1 and W-2.
   b. Concrete for the ADA accessible pathways can be found in line item 3 in the detailed budget.

3. ADA Accessible Playground
   a. According to the manufacturer’s layout (attachment), the manufacturer confirms all play equipment meets or exceeds the 2010 ADA Standards for Accessible Design.
   b. Play equipment and required ADA safety surface can be found in line items 1 & 5 in the detailed budget.
Describe how the public has been and/or will be engaged in the planning, design, implementation, long-term maintenance and/or stewardship of your project.

Public involvement can take the form of:

**BEFORE**
- A Formal Planning Process
- An Extensive Outreach Campaign
- Design Charrettes
- Community Surveys

**DURING**
- Community Build Days

**AFTER**
- Community Gardening Clubs
- Maintenance By Community Organizations
5) Explain how your project will implement the Actions in Natural Connections, the 2014-2019 PA Outdoor Recreation Plan. To receive points, you must give a detailed explanation as to how your project will address no more than 3 actions identified in the plan (pages 9-17). Be sure to mention if you are: Closing a trail gap, rehabilitating a community park, implementing a watershed restoration project, or are acquiring lands that enhance landscape connectivity and/or recreational access to existing protected lands.
Priority: Local Parks & Recreation
Recommendation: #1 Connect citizens to close-to-home recreational opportunities and green space.

Action Step: c. Identify and take steps to reduce barriers so that every citizen has equal access to local and school parks and outdoor recreation opportunities.

Any Town Borough hired a consultant to examine our park to identify any barriers that exist in our park. As a result, the Borough has included ADA upgrades throughout our park in our scope of work to meet or exceed the 2010 ADA Standards for Accessible Design. If awarded, this project will remove all existing barriers in our park through the inclusion of an ADA parking space, accessible routes, and other improvements so every citizen has an opportunity to enjoy our park.

Priority: Resource Management and Stewardship
Recommendation: #2 Maintain existing park, trail and recreation areas, and prioritize other infrastructure needs.


Any Town Borough is implementing Pennsylvania’s five-year strategic plan for land and water trails by closing gap #28 identified in DCNR’s gap analysis. The trail gap runs straight through our Borough park and the park will serve as a trailhead for this important trail by providing accessible parking, comfort facilities, etc.
* 6) The Department requires that the site be properly maintained, kept in reasonable repair, and open and accessible to the public throughout its useful life. For equipment purchases, the Department requires that the equipment be properly maintained and kept in reasonable repair throughout its useful life. Please describe your strategy to operate, maintain, and/or provide stewardship to your project.

- **Who Will Maintain the Project?**
  - Do you have staff? How many (full or part time)?

- **Funding**
  - Do you have a line item in your budget? How much?

- **What Tasks Need to Be Performed to Maintain the Project?**
  - Develop a schedule of tasks to be completed each week, month, and/or year.
Title: Your Park Project - Phase I  Program: Park Rehabilitation and Development  Web Id: 200369

Project Plans

Please note that your application will be reviewed, scored, and ranked based on your answers to the Criteria Questions, Project Plans and Project Partners sections, as well as, the items listed on the project-specific Ready-to-Go Checklist.

Identify and briefly describe local, county, and regional plans that your project advances through the implementation of your scope of work.

Identify up to your top three plans your project advances through the implementation of the scope of work. For each plan, identify it by name, the date of publication, page numbers relevant to your project, hyperlink (if applicable), identify if it lists your project as a high priority or early implementation project (Yes/No), and a brief, detailed description of how your project advances the plan.

Local, county and regional plans include, but are not limited to: Rivers Conservation Plan, County Park and Recreation Plan, Local Network Greenways, Trails and Open Space Plan, Municipal Comprehensive Plan, Local Comprehensive Park & Recreation Plan, Watershed Plan, Economic Impact Study, Project Feasibility Study and/or Master Site Plan, Conservation Landscape Work Plan, Heritage Area Strategic Plan.

A Project Plan is required to submit your application. Please limit your responses to the 3 most relevant plans that are pertinent to your project.

Project Plan

Add New Plan
Please note that your application will be reviewed, scored, and ranked based on your answers to the Criteria Questions, Project Plans and Project Partners sections, as well as, the items listed on the project-specific Ready-to-Go Checklist.

**Identify major Partners (financial, technical assistance, general support) involved in the project.**

It is essential that you solicit and engage the appropriate partners for your project, which may include local, municipal, county, state, or federal governments, private foundations, private business, or friends groups. All partners should provide a letter of commitment to upload to your application that details the nature of their involvement in the project.

For all financial partners, the commitment letter should detail the amount and type of match they are providing as well as when it will become available to you. Financial partnership can take the form of a donation of cash, materials or in-kind services, such as the use of equipment or volunteer labor.

For all technical assistance partners, the commitment letter should detail the nature of the assistance provided by the partner, such as volunteering their time and expertise to serve as a member of a steering committee.

If you have no financial or technical assistance partners, you should include letters of general support. Each letter should detail how the project will directly benefit the organization providing the letter.

For projects that cross municipal boundaries, letters from all affected municipalities should be uploaded documenting their support or commitment to the project.
C2P2 GRANTS PORTAL WEBINAR
JANUARY 29, 2020
@ 10:00 AM
Grant Portal Officially Opens January 15, 2020

https://www.brcgrants.dcnr.pa.gov/

- Contact Your Regional Advisor
- Review Grant Application Requirements
- Contact Customer Service at 1-800-326-7734 for Questions Regarding the Grant Portal

APPLICATION DEADLINE FOR SUBMISSION TO THE GRANT PORTAL

4:00pm, April 22nd, 2020
GENERAL QUESTIONS?
BREAK-OUT SESSIONS (NEW this year---Two Sets)

(Break-out Session 1)

- Land Acquisition
- Community Park Planning
- Community Park Development
- Trails

(Break-out Session 2)

- Riparian Forest Buffers & Rivers Conservation
- Community Park Planning
- Community Park Development
- Trails

Note: All types of Trail projects should attend the trails break out session (Trail Planning, Acquisition and Development)
THANK YOU & GOOD LUCK!

www.dcnr.pa.gov